



St. Patrick's R.C Primary, Dipton

Intimate care and toileting policy

| <i>Revision History – Intimate care and toileting policy</i> | | | | | |
|--|-----|---|--------|--|---------------|
| Name | Ver | Reason for change | Status | Date | Review Date |
| J Burgess | 1.2 | Review cycle Only change – reference to use of PPE where appropriate | Final | November 2020 | November 2022 |
| A Brotherston | 1.1 | Review cycle | Final | Agreed by Standards and Curriculum Committee May 2018 | May 2020 |
| J Burgess A Brotherston S Huddleston | 1.0 | Policy check | Final | Agreed by Standards and Curriculum Committee Feb 2016 | March 2018 |

INTIMATE CARE AND TOILETING POLICY

St Patrick's Primary School is committed to safeguarding and promoting the welfare of children and young people. We are committed to ensuring that all staff responsible for intimate care of children and young people will undertake their duties in a professional manner at all times.

It is expected that children will be toilet trained before they begin Reception. It is inevitable however, that, from time to time, some children will have accidents and will need to be attention.

In our school, intimate care is defined as any care, which involves washing or changing pupils.

We recognise that there is a need for children and young people to be treated with respect when intimate care is given.

No child shall be attended to in a way that causes distress, embarrassment or pain.

In order to help the children to become aware of their bodily needs and respond to them in time, those who wish to go to the toilet are always allowed to go, although they are encouraged, as they progress through the school, to use the toilet during break times.

Where a child has continuing incontinence problems, parents are expected to continue to provide a complete set of spare clothes and wet-wipes. The school also keeps a stock of spare clothes in various sizes. Staff have access to a private toilet area with washing facilities. There is also a stock of wet wipes, plastic bags and disposable protective gloves for staff to use, which they must do. There is no written legal requirement that two adults must be present when providing intimate care. Staff will always follow the school's procedures/guidelines for intimate care. If a child soils him/herself during school time, a member of staff will support the child:

- To remove their soiled clothes;
- Clean skin (this usually includes bottom, genitalia, legs, feet);
- Dress in the child's own clothes or those provided by the school;
- Double wrap soiled clothes in plastic bags and give to parents to take home.

Parents/carers will always be contacted. Staff will always carry out a visual assessment of area being used before changing any child.

Our intention is that the child will never be left in soiled clothing. As soon as the member of staff responsible for him/her is aware of the situation, the child will be given assistance. PPE will be available, if required. Gloves, apron and visor will be expected during close contact.

Intimate care needs over and above accidents:

- The management of any child with intimate care needs due to a specific medical condition will be carefully planned and recorded in a care plan;
- Careful consideration will be given to individual situations to determine how many adults should be present during intimate care procedures. Where possible, one pupil will be cared for by one adult, unless there is a sound reason for having more adults present. In such a case, the reasons will be documented.
- The needs and wishes of children and parents will be taken into account wherever possible, within the constraints of staffing and equal opportunities legislation.